



The Foothill Conservancy (Conservancy) Watershed Conservation and Land Use Advocate will be responsible for representing the Conservancy in collaborative efforts, public meetings, and other settings. The Watershed Conservation Advocate portion is established at 50% time, and the Land Use Advocate portion at 25% time for a total of a 75% (three-quarter) time position (30 hours a week).

#### **I. Watershed Conservation Advocate (50% time)**

The Foothill Conservancy Watershed Conservation Advocate will assist with projects related to river, forest, and watershed conservation, primarily in the foothills of Amador and Calaveras counties and the central Sierra Nevada.

Under the supervision of the Foothill Conservancy Executive Director, the Watershed Conservation Advocate will work closely with consultants and key Conservancy water program volunteers. The Advocate will:

- Collaborate with public and private natural resource organizations, non-profit organizations, and agencies, to effectively advocate for river and watershed conservation and restoration.
- Prepare meeting summaries and other written and oral reports.
- Participate in developing river and watershed-related policies, programs, and projects.
- Coordinate watershed-related communication, public education, and outreach content.
- Organize meetings and act as a program lead.
- Support the work of the Conservancy's Watershed Team.
- Support the outreach and communications team with relevant content
- Assist in raising funds for the Conservancy's watershed program, including identifying new grant funding opportunities; prepare and submit grant proposals and grant reports.

#### **Watershed project work:**

Participate in in-person and virtual meetings of the Project 137 Ecological Resources Committee, MAC IRWMP Regional Participants Committee, Amador-Calaveras Consensus Group, Mokelumne Salmonid Restoration Team, National Steering Committee of the Hydropower Reform Coalition, the Hydropower Reform Coalition Western Caucus and other coalitions and organizations; participate in the Watershed Protection Alliance; research and write river and watershed-related grants; assist with public events and other organization activities, and carry out other duties as required; participate in public agency meetings; prepare reports and meeting summaries; prepare meeting agendas and organize meetings; assist in formulating responses to project proposals and in developing river and watershed-related projects and policies; keep the Conservancy board informed; and perform other, related duties as required.

To succeed in the position, the Watershed Conservation Advocate will have, learn, or develop the following knowledge and skills:

*Knowledge of*

- Current issues facing river and watershed conservation and restoration in the Amador and Calaveras foothills and central Sierra Nevada and their socio-economic context
- Basics of wildlife, aquatic and terrestrial biology; forest and river ecology; hydrology; and geomorphology
- Principles of interest-based, mutual-gains problem solving and negotiation
- Requirements of the Federal Power Act, federal and state Endangered Species Act, California Environmental Quality Act, National Environmental Policy Act, and related laws
- California water rights
- Current issues in California water, watershed, and forest policy and law

## **II. Land Use Advocate (25% time)**

The Foothill Conservancy Land Use Conservation Advocate will assist with projects related to land use planning and development, primarily in Amador County but also in Calaveras County and the central Sierra Nevada, including western Alpine County (Kirkwood area).

Land Use work activities will include but not be limited to:

- Monitoring and tracking development proposals and planning document updates
- Providing technical review of planning documents and staff reports on land use items
- Assisting with community outreach and engagement
- Attending and reporting on pertinent land use and planning meetings

- Assisting with public outreach events and other organization activities and carrying out other duties as required.

Under the supervision of the Foothill Conservancy Executive Director, the Land Use Advocate will work closely with consultants and key Conservancy land use team volunteers. The Advocate will:

- Collaborate with public and private land use planning organizations and agencies and community stakeholders to effectively advocate for good local planning decisions and regulations.
- Prepare meeting summaries and other written and oral reports.
- Attend public meetings and make formal public comments
- Participate in developing land use policies, programs, and projects.
- Contribute land use-related communication, public education, and outreach content.
- Support the work of the Conservancy's Land Use Team.
- Assist in raising funds for the Conservancy's land use program by identifying relevant grants, drafting grant applications, and participating in other pertinent fundraising activities.

To succeed in the position, the Land Use Advocate will have, learn, or develop the following knowledge and skills:

*Knowledge of*

- Current issues facing land use planning advocacy in the Amador and Calaveras foothills and central Sierra Nevada and their socio-economic and political context
- Basics of land use planning principles and environmental impact analysis
- Principles of interest-based, mutual gains problem solving and negotiation
- Requirements of the California Environmental Quality Act, National Environmental Policy Act, and related laws
- Current issues in California land use practice, policy and laws

*Skills required:*

- Experience in grant research, writing, and reporting
- Communicate effectively in person and in writing.
- Proficiency with the Microsoft Office software suite
- Willingness to learn new technology, software and media platforms

- Familiarity with content creation across various media types and WordPress a plus.
- Adapt to shifting priorities and juggle multiple projects
- Work independently and work occasionally on weekends and evenings
- Attend conferences, meetings, and training sessions held in and outside the local area
- Maintain a valid driver's license, insurance, and a satisfactory driving record as reflected in a California Department of Motor Vehicles (DMV) check
- Have access to a fully insured vehicle to use in the course of business (mileage to be reimbursed)
- Use a computer for prolonged periods of time

**Approximate total hours per week (Watershed and Land Use): 30**

The position has the possibility to become full time through resource development.

**Compensation:** \$18-\$22 an hour, depending on qualifications and experience. Benefits include paid sick leave, paid vacation, flexible working hours, potential remote work options, paid holidays, and a health insurance stipend.

**To Apply**

Send a letter of interest, resume and two writing samples as e-mail attachments to [jobs@foothillconservancy.org](mailto:jobs@foothillconservancy.org)

Subject: Watershed Conservation and Land Use Advocate job application.

No calls please.

Position open until filled.